

MAY 07 2018

SHERRY MURRAY
COUNTY CLERK

180299

SA&I 1-4040 (2000)

Canadian _____ County, Oklahoma
COUNTY PURCHASING OFFICE
Canadian _____ County Court House
El Reno _____, Oklahoma
Phone: (405) 295-6125

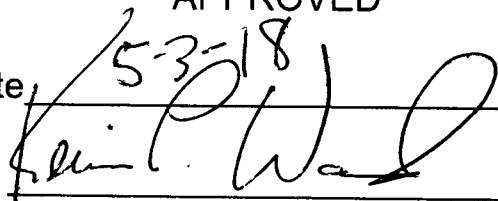
INVITATION TO BID

DATE ISSUED May 7, 2018
Page 1 of 2

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE
SIDE RELATING TO SUBMISSION OF THIS BID.
Notarized Affidavit completions and signature required on reverse side.

BID NUMBER #2018-#20 Sally Port Addition / County Sheriff	BID CLOSING DATE AND HOUR June 4, 2018 at 9:30am	REQUIRED DELIVERY DATE SEE SPECIFICATIONS _____ Days after award of Purchase Order
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TERMS Net, FOB Bids will be received beg. 9:30am Tuesday May 29 until June 4, 2018 @ 9:30am	DATE OF DELIVERY. SEE SPECIFICATIONS
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ITEM	QUANTITY	UNIT OF ISSUE	DESCRIPTION	UNIT PRICE	TOTAL
			<p>The Canadian County Sheriff is seeking bids for a Sally Port Addition located at the Canadian County Jail.</p> <p>Specifications attached.</p> <p>The Board of Canadian County Commissioners reserve the right to reject any and all bids or to award all or any portion of the items bid. All data will be considered in the awarding of the bid including the delivery time.</p> <p><u>The terms & conditions of this document must be completed and returned or the bid will be rejected.</u></p> <p>Contact person: Birnie Whitlow, Project Architect Frankfurt-Short-Bruza Associates, P.C. 5801 Broadway Extension, Suite 500 Oklahoma City, OK 73118-7436 (405) 840-2931 E-mail: bwhitlow@fsb-ae.com 8 A.M. - 5 P.M. M-F</p> <p>OR</p> <p>Kevin Ward, Undersheriff or Ron Ward, Jail Administrator Canadian County Sheriff's Office 304 N. Evans El Reno, OK 73036 (405) 422-3188 8 A.M. - 4:30 P.M. M-F</p>		<p>\$ _____ Building Base Bid</p> <p>\$ _____ Site Work Add Alternate</p> <p>\$ _____ Total - Base Bid with Add Alternate</p>
			<p>APPROVED</p> <p>Date <u>5-3-18</u></p> <p></p> <p>_____ Officer or Department Head</p>		

TERMS AND CONDITIONS

1. Sealed bids will be opened in the Commissioner's Conference Room, Canadian
County Courthouse, 201 N. Choctaw Avenue, El Reno, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Canadian County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. Bids will be firm until 07/04/2018
(DATE)

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before this _____ day

of _____, 20 _____

(SEAL)

Firm: _____

My commission expires _____

Signed by: _____ Title: _____
(Manual Signature of Undersigned)

NOTARY PUBLIC (CLERK OR JUDGE)

Address: _____ Phone: _____

City: _____ State: _____

Zip: _____

Please mail sealed bids to:
Canadian County Clerk's Office
Attn: Purchasing
PO Box 458
El Reno, OK 73036

Street Address:
201 N Choctaw Avenue
El Reno, OK 73036



Date Issued: May 7, 2018
Bid Number: **2018-#20**
Closing Date: June 4, 2018 at 9:30am
PO Box 458, 201 N. Choctaw Ave., El Reno, OK 73036
Opening Date: June 4, 2018 at 9:30am
Commissioner's Meeting Room, 201 N. Choctaw Ave., El Reno, OK 73036

~ SPECIFICATIONS ~

Sally Port Addition / County Sheriff

Canadian County Sheriff is seeking bids for a Sally Port Addition at the Canadian County Jail located at 304 N. Evans, El Reno, Oklahoma.

The Project Manual and Blue Prints can be viewed at the Canadian County Clerk's Office (Located at 201 N. Choctaw, El Reno, OK). To obtain an actual copy of the Project Manual and Blue Prints please contact Birnie Whitlow at Frankfurt-Short-Bruza Associates, P.C. (405) 840-2931, there will be a \$50.00 per set, refundable deposit. The Project Manual and Blue Prints are also available with the plan rooms.

Mandatory Pre-Bid Conference is set for Wednesday, May 16, 2018 @ 1:30pm at the Canadian County Administrative Building located at 201 N. Choctaw, El Reno, OK 73036.

Bids will be received beginning at 9:30am on Tuesday, May 29, until 9:30am on Monday, June 4, 2018.

Bids shall include:

- A certified check, cashier's check or bid bond equal to five percent (5%) of the bid, which shall be deposited with the awarding public agency as a guaranty; or

An irrevocable letter of credit terms the Construction and Properties Division of the Office of Management and Enterprise Services prescribes, issued by a financial institution insured by the Federal Deposit Insurance Corporation or the Federal Savings and Loan Insurance Corporation for the benefit of the state, on behalf of the awarding public agency, in an amount equal to five percent (5%) of the bid. The awarding public agency shall deposit the irrevocable letter of credit with Division.

- Bid Security Form
- Non Collusion Affidavit
- Business Relationships Affidavit

Awarded vendor shall provide:

- Contract
- Payment/Performance Bond
- Insurance – Contractor must provide evidence of public liability and workers' compensation insurance during construction in reasonable amounts.

(Please review Title 61 O.S. § 101-138 for full disclosure)

Special Notation:

Brand names, specific detailed items or specific manufactures are for informational purposes only and you may offer any brand or use any manufacturer that meets or exceeds the specifications.

Completion date is to be no later than October 30, 2018.

Note

Terms for Payment:

- A purchase order will be issued to the awarded vendor. Once the original itemized invoice is received by the receiving officer it will be processed for payment.

For Information Contact:

Birnie Whitlow, Project Architect
Frankfurt-Short-Bruza Associates, P.C.
5801 Broadway Extension, Suite 500
Oklahoma City, OK 73118-7436
Phone (405) 840-2931
E-Mail: bwhitlow@fsb-ae.com
8 A.M – 5 P.M. M-F

OR

Kevin Ward, Undersheriff
Or
Ron Ward, Jail Administrator
304 N. Evans
El Reno, OK 73036
Phone (405) 422-3188
8 A.M. – 4:30 P.M. M-F



Date Issued: May 7, 2018

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~ AFFIDAVIT~

Sally Port Addition / County Sheriff

State of Oklahoma)
County of Canadian) §

I, Lindsey Garrett, Purchasing Agent, in and for said County and State, do hereby certify that "Invitations to Bid" was sent to the following:

Bid Clerk
projects@bidclerk.com

Bid News
projects@isqft.com

Dodge Data & Analytics
support@construction.com

ePlan
4115 South Providence, Suite 105
Columbia, MO 65203

Francis Tuttle Vo-Tech Center
Attn: Bid Assistant – Judy Robbins
12777 N Rockwell
Oklahoma City, OK 73142

Online Data Services
3295 River Exchange Drive, Suite 213
Norcross, GA 30092

Reed Construction Data
30 Technology Pkwy South, Suite 100
Norcross, GA 30092

Harrison Walker & Harper 1887
29 E. Reno Avenue, Suite #400
Oklahoma City, OK 73104

Key Construction
Attn: Bryce Thompson
3 NE 8th Street, Ste. 190
Oklahoma City, OK 73104

Lippert Bros., Inc.
2211 E. I-44 Service Rd
PO Box 17450
Oklahoma City, OK 73136-1450

Anderson & House, Inc.
Attn: Chris Wilson
1627 W. Main Street
Oklahoma City, OK 73106

Diversified Construction
6288 Boucher Drive
Edmond, OK 73034

Smith & Pickle Construction
Attn: James Pickle
13415 North Santa Fe Avenue
Oklahoma City, OK 73114

Witness my hand and seal this 7th day of May, 2018.

Lindsey Garrett

Lindsey Garrett, Purchasing Agent
(SEAL)





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**TO HELP PREVENT BIDS FROM BEING REJECTED FOR LACK OF COMPLETION
PLEASE CHECK FOR THE FOLLOWING:**

- Is the Invitation to Bid Signed and Notarized? _____
 - Is the bid bond or cashier's check enclosed? _____
 - Is the Business Relationships Affidavit enclosed? _____
 - Is the Non-Collusion Bidding Certificate enclosed? _____
 - Is the Bid Security Form enclosed? _____
 - Are all applicable spaces filled in? _____
 - Are all necessary papers enclosed? _____
 - Is the Bid # and Opening Date on outside of return envelope? _____
- Bids will be received beginning 9:30am Tuesday May 29, until 9:30am Monday June 4, 2018 _____
(Do not turn bid in before Tuesday May 29 @ 9:30am – bid will not be opened or considered)

Thank You,

Lindsey Garrett, Purchasing Agent